

Semester 2

Procedures

Trackers

- All students will now be REQUIRED to have some form of a tracker
- There are 3 choices- A- is outside of Mrs. Shaw's office, B- is in my room, and C- is the planner, but signed by teachers

Examples

Student Name _____ Week of _____

Student Tracking Form

Instructions

- The student carries this form to each teacher daily.
- Each teacher completes the rating and initials the form at the end of class in the appropriate box.
- Additional teacher comments may be made on the back of this form.
- The student reviews this form each day with parent/guardian, who initials the bottom row of this form.

Ratings:
 G-Good
 F-Fair
 P-Poor
 Y/Yes
 N/No

	Monday	Tuesday	Wednesday	Thursday	Friday
Period 1	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N
Period 2	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N
Period 3	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N
Period 4	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N
Period 5	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N
Period 6	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N
Period 7	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N	Work G F P Behavior G F P Tardy Y / N Assignment in Y / N
Reviewed by _____					

DRAGON TEAM

Name: _____ Date: _____

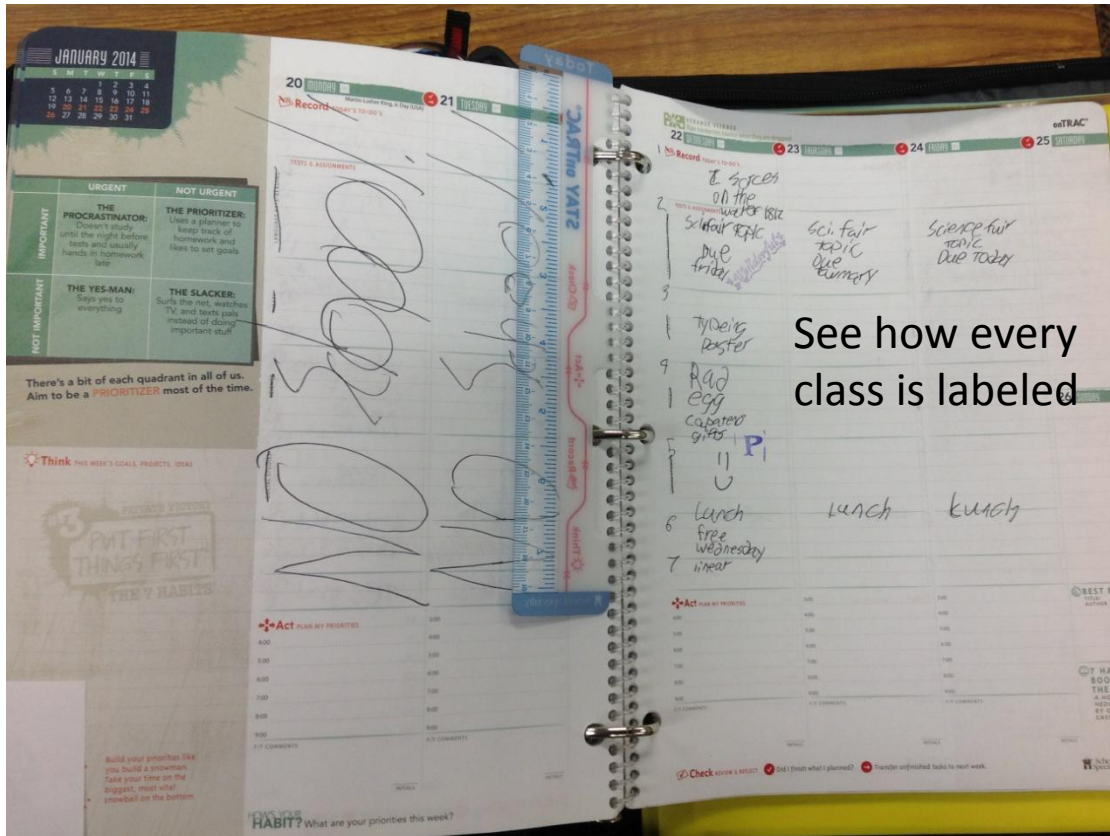
Period	Be Respectful	Be Responsible	Be Persistent	Notes/ Homework	Teacher's Signature
1	1 2 3	1 2 3	1 2 3		
2	1 2 3	1 2 3	1 2 3		
3	1 2 3	1 2 3	1 2 3		
4	1 2 3	1 2 3	1 2 3		
5	1 2 3	1 2 3	1 2 3		
6	1 2 3	1 2 3	1 2 3		
7	1 2 3	1 2 3	1 2 3		
8	1 2 3	1 2 3	1 2 3		

Being Respectful Means: SNAPPE behavior in class.
 When the teacher is teaching- you are listening and participating NOT reading or drawing on your own.
 You are raising your hand and waiting to be acknowledged before speaking,
 not speaking out or talking when the teacher is talking.

Being Responsible Means: You have all your required supplies (pencils, paper, notebooks, etc.).
 You write your assignments in your planner.
 Have your homework with you.
 It also means that you make sure that you understand the assignments. Ask the teacher questions about the assignments.
 You should be able to explain it to someone else.

Being Persistent Means: You are able to work without the teacher next to you.
 It means that you ask questions when you are stuck, instead of doing something else.
 It means that you stay working right up to the bell or the time that you finish the entire assignment.
 When you turn something in- all of the assignment is completed, not just some of it.
 It means working to make up for mistakes-if you were late on an assignment, you try to get it in as quickly as you can.
 A 3 means you met all of the expectations! A 2 means you met some of the expectations. A 1 means that you are not meeting classroom expectations

Examples

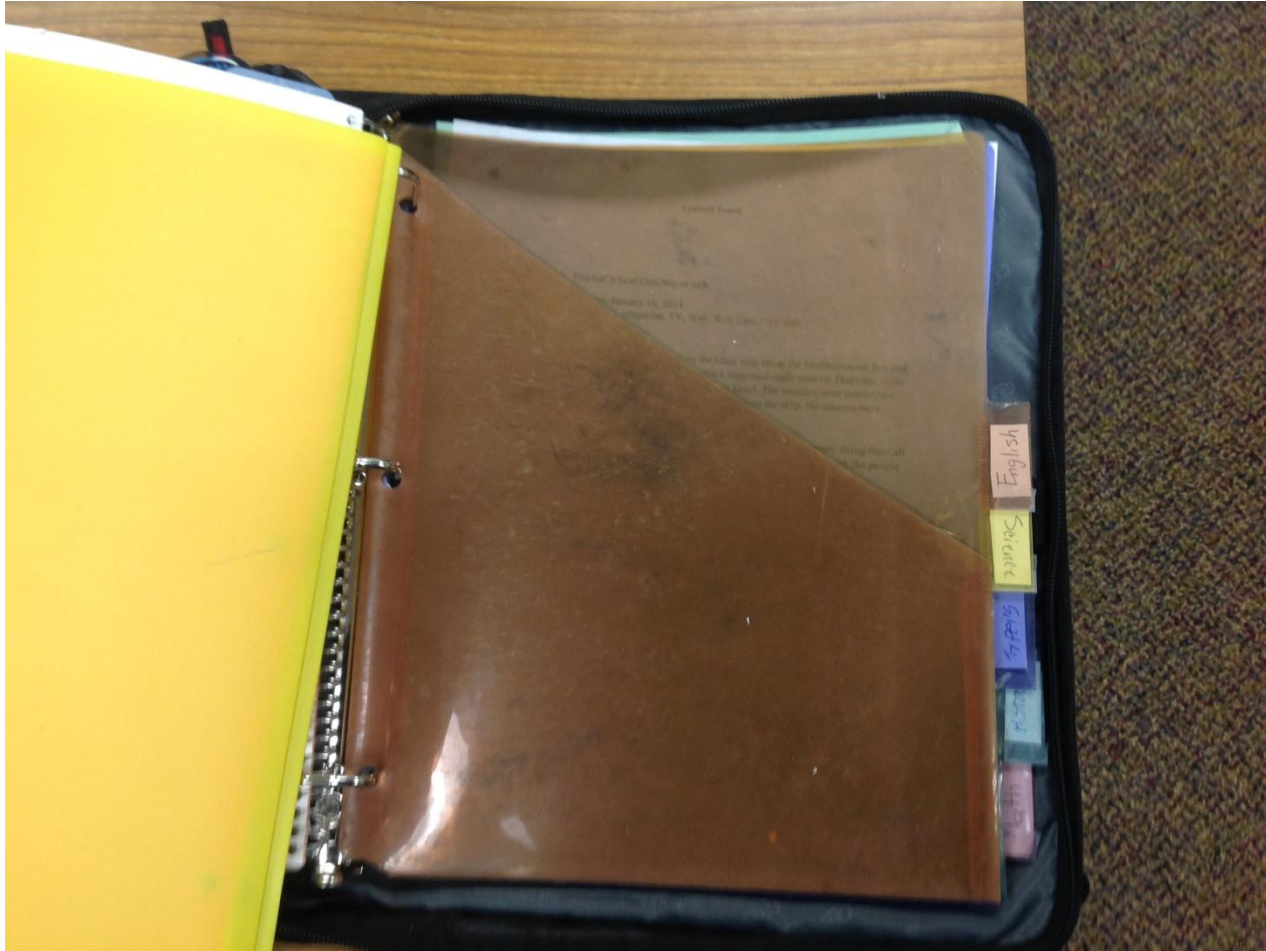


Or your planner- with the teacher's signature, an easily visible class period and topic written in each class

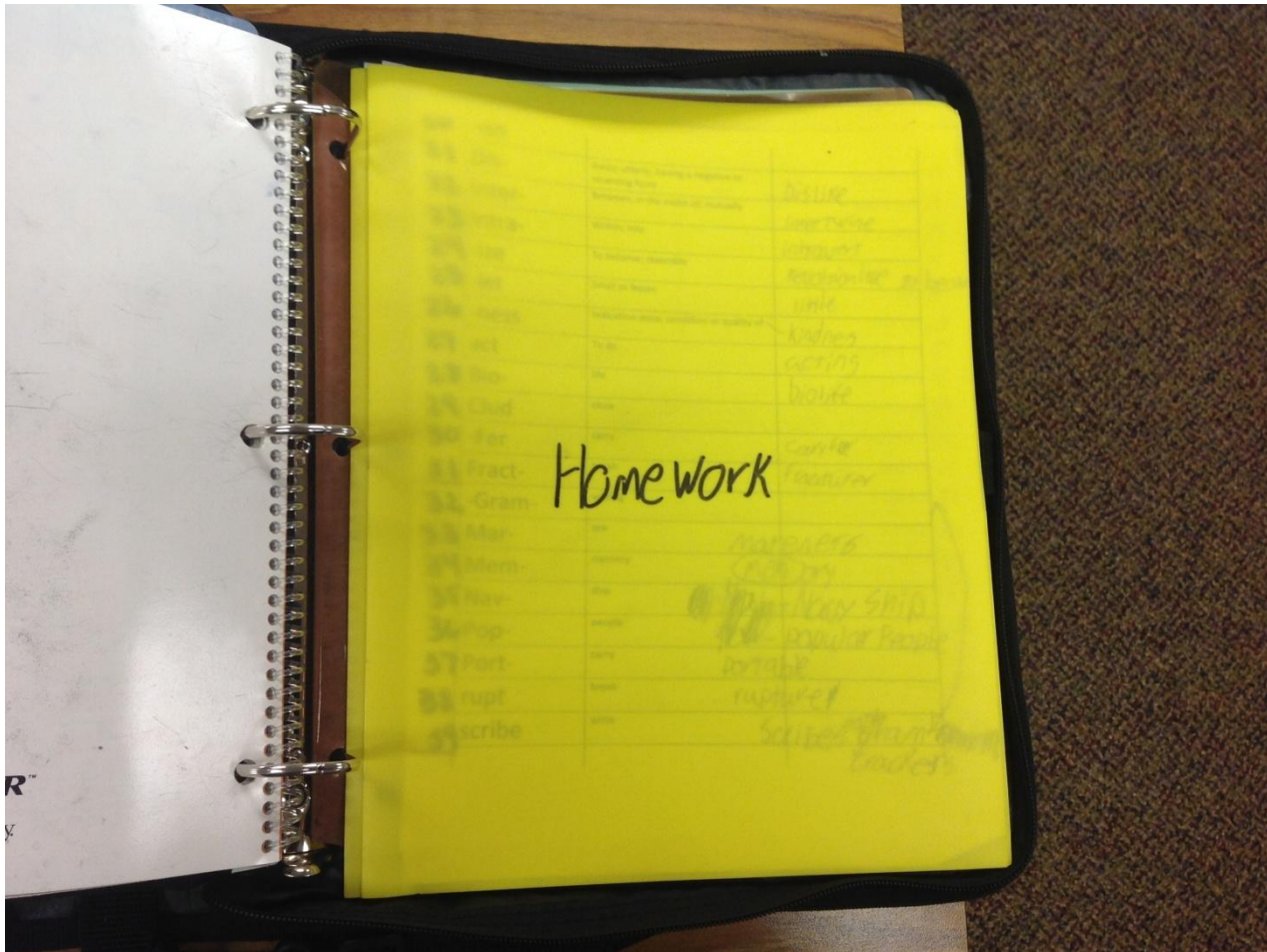
Binder

- Now that everyone is very good at bringing their homework folder, we are going to bring a binder.
- The requirement will be that EVERYONE will bring a folder or a binder that has a section for EVERY class. (see the pictures). If you use 2 binders please bring both to advisory
- To give everyone time to adjust to this, I will allow 1 extra minute before I mark tardies over the next week

Example



The homework folder needs to come with the binder



It can be a single binder, a double binder, or an accordion file



Individual Bell Work

- The class chart is required daily, and there are some assignments in your folders that are also required as individual work.
- These are for gathering time and independent work time if you don't have other homework with you. They are scored and they are part of your grade.

- You guys are doing great and adding this level of organization will help you to remember what you learned better.
- You are all straight A students today. We'll try to keep it that way this term